
**City of Newberg
Budget Committee Meeting
April 30, 2024**

Meeting called to order at 6:00 p.m.

Commissioners Present:

Shelly Reimer-via Zoom
Ned Knight
Alex Nichols
Theodore Ebor
Steph St. Cyr
Raquel Peregrino de Brito
Judy Brown
Bill Rosacker
Molly Olson
Derek Carmon-via Zoom
Peggy Kilburg
Elise Yarnell Hollamon
Mike McBride
Robyn Wheatley

Staff Present:

City Manager Will Worthey
City Recorder Rachel Thomas
Finance Director Kady Strode
Community Development Director Scot Siegal
Public Works Director Russ Thomas
Project Specialist and Interim Human Resources
Manager Alison Seiler
Library Director Korie Jones Buerkle
Public Works Superintendent Preston Langeliers
Planning Manager Clay Downing
IT Department Administrator Brittney Jeffries
Management Analyst Jen Elkins
Graphic Design Specialist Emily Salsbury
Newberg-Dundee Chief of Police Jeff Kosmicki
Newberg-Dundee Police Captain Simmons
Newberg-Dundee Police Captain Ferguson

4. PUBLIC COMMENTS:

**Mike Fischer, City of Newberg Employee, President of Local 1569
representing Public Works, IT, and Engineering**

Mike Fisher appeared before the budget committee to stress the importance of the cost-of-living increases for city employees to keep pace with the rising inflation of goods.

5. ELECTION OF OFFICERS:

Both Raquel Peregrino de Brito and Steph St. Cyr were nominated for chair of the Newberg Budget Committee. Steph declined the nomination.

Action: Raquel Peregrino de Brito to the Newberg Budget Committee Chair for a term effective from April 30, 2024 to December 31, 2024

Motion: Councilor Molly Olson
Second: Committee Member Judy Brown
Vote: Unanimous Yes

Action: Raquel Peregrino de Brito to the Newberg Budget Committee Vice Chair for a term effective from April 30, 2024 to December 31, 2024

Motion: Councilor Elise Yarnell Hollamon
Second: Mayor Bill Rosacker
Vote: Unanimous Yes

6. REPORTS AND PRESENTATIONS

City Manager Will Worthey read the Budget Message into the record, which highlighted Newberg City Council and Newberg City Staff budget and performance accomplishments in the past two years.

6a. General Fund

Finance Director Kady Strode reviewed the revenue variation in the general fund and discussed each income source, whether they're projected to increase or decrease, and specific purposes if the sources have any. This encompasses changes in the budget for all operations of the city, including city council, public safety, sale of property, utility billing, library, and more.

City Manager Will Worthey also discussed how departments come up with their numbers, which comprise of ongoing conversations between City Manager Worthey, City Council goals, and the departments through a Budget Change Request (BCR).

The conversation closed with questions about Newberg-Dundee Police Department reserve officers and their payment structures.

6b. Administrative Services Fund (Fund 31)

The Administrative Services Fund has resources from other funds said Finance Director Strode, as these are departmental costs. Departments including the City Manager's office, Information Technology, Human Resources, Community engagement, and others gave presentations about their line-item expenses.

Upon hearing City Manager Worthey's line items and reduction of expenses, committee members requested more information to ensure the City Manager's office was funded enough and not stretched. City Recorder Rachel Thomas and City Manager Worthey assured the committee members they were able to handle the workload within the current bounds.

6c. Debt Service Fund

The debt service fund covers some of the city's debts. Other debts are held in utility funds, water, wastewater, and SDC funds. The Debt Service Fund encompasses the pension bonds, the OR 99W bypass loan, and the communication tower debt.

The City of Newberg gets a small amount of revenue from this fund.

6d. Library Gift, Memorial, and Grant Fund

The Library Grants and Gift funds are for specific Newberg Public Library projects. These are funded primarily by the Newberg Library Foundation, the Newberg Library Friends, and the Ready to Read grant through the state of Oregon.

7. ADJOURNMENT

Meeting adjourned at 8:26 p.m.

ATTEST:

Kady Strode, Finance Director



Raquel Peregrino de Brito, Chair

